

Minutes of Regular Meeting

The Board of Directors Fort Cherry School District

A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, January 27, 2020 , beginning at 6:30 PM in the Learning Commons at the High School located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mrs. Melinda Errett	Mr. Eugene Briggs
Mrs. Cynthia Gaskill	Mrs. Jeanine Miles
Mr. Louis Ursitz	Mrs. Julie Sepesy
Mrs. Jodi McKay	Mrs. Beverly Schwab
Mrs. Dawn Fiori	

The following members were excused/absent:

None

The following non-members were present:

Dr. Jill M. Jacoby, Superintendent
Mrs. Jessica L. Drylie, Business Manager/Board Secretary
Mr. Russ Lucas, Solicitor, Andrews and Price

The following community members were present:

Lon Libert – Mt. Pleasant Township
Julie Vincenti – Mt. Pleasant Township
Megan Kelly – FCEA
Richard Hursch – FCEA
Jeff Delach - FCEA
Brett Hoop - Mt. Pleasant Township
Karen Hoop - Mt. Pleasant Township

I. **Executive Session (6:30pm)**

Executive Session was held starting at 6:30pm and ending at 7:59pm to discuss Legal, Personnel, and Student matters.

II. **Call to Order, Pledge of Allegiance, and Roll Call**

By Whom: President Miles

Time: 8:03pm

III. Approval of Agenda - Regular Meeting of January 27, 2020

1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz to approve the agenda of the Regular Meeting of January 27, 2020. Motion passed unanimously, 9-0.

IV. Remarks by Visitors

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

None

V. Presentations

1. Board Recognition for Service: Dr. Jacoby gave each Board Member a certificate of recognition to honor their year(s) of service on the School Board.

VI. Action on the approval of Minutes – Reorganization/Regular Meeting of December 2, 2019

1st: Mr. Ursitz 2nd: Mrs. Fiori Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve the minutes of the Reorganization/Regular Meeting of December 2, 2019. Motion passed unanimously, 9-0.

VII. Secretary's Correspondence

None

VIII. Treasurer's Actions

A. Action on the approval of Bills for Payment

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the Bills for Payment. Motion passed unanimously, 9-0.

B. Action on the approval of the Treasurer's Report Account Summaries

1st: Mrs. Gaskill 2nd: Mrs. Errett Motion: 9-0

Mrs. Gaskill made a motion, which was seconded by Mrs. Errett that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously, 9-0.

- C. Action on the approval of the Budget Control Reports
1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the Budget Control Reports. Motion passed unanimously, 9-0.

IX. Reports

A. Board Reports

None

B. Solicitor's Report

None

C. Superintendents Report

The Superintendent's Report is attached and has been made part of the official minutes.

X. Personnel and Curriculum

- A. Acknowledge the retirement of Mrs. Claire Ellis, effective January 15, 2020

President Miles acknowledged the retirement of Mrs. Ellis and thanked her for her many years of service.

- B. Acknowledge the request of a maternity leave for a professional employee beginning May 22, 2020 until the end of the 2019/2020 school year

President Miles acknowledged the maternity leave request.

- C. Acknowledge the resignation of Mr. Michael Trent, Full time Custodian, effective 1/17/2020

President Miles acknowledged the resignation of Mr. Trent and thanked him for his of service.

- D. Action on the approval to accept 49.75 sick days from prior employment for Mrs. Kayla Gilliam, Professional Employee

1st: Mrs. Errett 2nd: Mrs. Schwab Motion: 7-2

Mrs. Errett made a motion, which was seconded by Mrs. Schwab that the Board approve a transfer of 49.75 sick days from prior employment for

Mrs. Kayla Gilliam, Professional Employee. Motion passed, 7-2, with Mrs. Sepesy and Mr. Ursitz voting No.

- E. Action on the approval to hire Mrs. Pam Staley as Interim Administrative Assistant to the Superintendent (Confidential Secretary) at a salary of \$38,071 from January 6, 2020 to December 31, 2020.

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the hiring of Mrs. Pam Staley as Interim Administrative Assistant to the Superintendent (Confidential Secretary) at a salary of \$38,071 from January 6, 2020 to December 31, 2020. Motion passed unanimously, 9-0.

- F. Action on the approval of a full time Cleaner per the Order of Merit List

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the hiring of a full time Cleaner per the Order of Merit List. Motion passed unanimously, 9-0.

- G. Acknowledge the request of a maternity leave for a professional employee beginning May 4, 2020 until the end of the 2019/2020 school year

President Miles acknowledged the maternity leave request.

XI. Buildings and Grounds

- A. Action on the approval to issue a RFP for a new Emergency Generator Package for the District (Funds coming from Bond Issue)

1st: Mrs. Fiori 2nd: Mrs. Errett Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mrs. Errett that the Board approve the issue of a RFP for a new Emergency Generator Package for the District (Funds coming from Bond Issue). Motion passed unanimously, 9-0.

XII. Transportation

- A. Action on the approval of the private transportation contracts with Jake G. Schneider Bus Contractor

1st: Mrs. Schwab 2nd: Mr. Ursitz Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the private transportation contracts with Jake G. Schneider Bus Contractor. Motion passed unanimously, 9-0.

B. Action on the approval of the updated Bus Driver List from Bish Transportation Inc.

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the updated Bus Driver List from Bish Transportation Inc. Motion passed unanimously, 9-0.

C. Action on the approval of the updated Bus Driver List from Hickory Transportation pending receipt of mandated clearances

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the updated Bus Driver List from Hickory Transportation pending receipt of mandated clearances. Motion passed unanimously, 9-0.

D. Action on the approval of the updated Bus Driver List from Jake G. Schneider Bus Contractor, LLC. pending receipt of mandated clearances

1st: Mr. Ursitz 2nd: Mrs. Fiori Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve the updated Bus Driver List from Jake G. Schneider Bus Contractor, LLC. pending receipt of mandated clearances. Motion passed unanimously, 9-0.

E. Action on the approval of the updated Bus Stops and Routes

1st: Mrs. Fiori 2nd: Mrs. Errett Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mrs. Errett that the Board approve the updated Bus Stops and Routes. Motion passed unanimously, 9-0.

XIII. Finance

A. Action on the approval to pay Johnson Controls, Inc. Application #7 invoice in the amount of \$107,311.05 out of the 2019 Bond Proceeds Fund

1st: Mrs. Errett 2nd: Mrs. Gaskill Motion: 8-1

Mrs. Errett made a motion, which was seconded by Mrs. Gaskill that the Board approve to pay Johnson Controls, Inc. Application #7 invoice in the amount of \$107,311.05 out of the 2019 Bond Proceeds Fund. Mrs. Drylie read the District's punch list. She mentioned that Application #7 was November's invoice and those items that were billed have been completed. Motion passed, 8-1 with Mr. Ursitz voting No.

- B. Action on the approval to pay Johnson Controls, Inc. Application #8 invoice in the amount of \$32,008.79 out of the 2019 Bond Proceeds Fund
1st: Mrs. Gaskill 2nd: Mrs. Schwab Motion: 0-9

Mrs. Gaskill made a motion, which was seconded by Mrs. Schwab that the Board approve to pay Johnson Controls, Inc. Application #8 invoice in the amount of \$32,008.79 out of the 2019 Bond Proceeds Fund. Motion failed unanimously, 0-9.

- C. Action on the approval to purchase a Kubota RTV Utility Vehicle from Murphy Family, Inc., not to exceed \$24,641.40, under CoStars contract (funds coming from Capital Projects Fund)
1st: Mr. Ursitz 2nd: Mrs. Fiori Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve the purchase a Kubota RTV Utility Vehicle from Murphy Family, Inc., not to exceed \$24,641.40, under CoStars contract (funds coming from Capital Projects Fund). Mrs. Drylie stated that this was included in the 3 year Capital Improvement Plan. Motion passed unanimously, 9-0.

- D. Action on the approval to purchase Cook & Hold Oven from TriMark, not to exceed \$9,254 (funds coming from Capital Projects Fund)
1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the purchase of a Cook & Hold Oven from TriMark, not to exceed \$9,254 (funds coming from Capital Projects Fund). Mrs. Drylie stated that the current High School warmer is out of service and can't be fixed. This warmer would also cook. Motion passed unanimously, 9-0.

- E. Action to adopt Resolution #7 - 1-27-2020 - Earned Income/Compensation and Net Profits Tax Under Act 511
1st: Mr. Ursitz 2nd: Mrs. Schwab Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Schwab that the Board approve the adoption of Resolution #7 - 1-27-2020 - Earned Income/Compensation and Net Profits Tax Under Act 511. Roll call was made and all Board Members voted Yes. Motion passed unanimously, 9-0.

- F. Action to adopt Resolution #8 - 1-27-2020 - Joint Purchasing Agreement with the Allegheny Intermediate Unit
1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the adoption of Resolution #8 - 1-27-2020 - Joint Purchasing Agreement with the Allegheny Intermediate Unit. Roll call was made and all Board Members voted Yes. Motion passed unanimously, 9-0.

XIV. Technology

There were no Technology items.

XV. Athletics

- A. Action on the approval of a potential co-op with Washington School District for Boys and Girls Soccer at a cost not to exceed \$10,000 in year 1 (Awaiting approval from the State)

1st: Mrs. Schwab 2nd: Mrs. Errett Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve a potential co-op with Washington School District for Boys and Girls Soccer at a cost not to exceed \$10,000 in year 1 (Awaiting approval from the State). Motion passed unanimously, 9-0.

- B. Action on the approval of Tom Scarpone, Athletic Director, to attend the PSADA conference in Hershey from March 24 - 27, 2020, at a cost not to exceed \$1,000 (budgeted item)

1st: Mrs. Schwab 2nd: Mrs. Errett Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve Tom Scarpone, Athletic Director, to attend the PSADA conference in Hershey from March 24 - 27, 2020, at a cost not to exceed \$1,000 (budgeted item). Motion passed unanimously, 9-0.

- C. Action on the approval on the employment of Mr. Corey Garry, Varsity Assistant Football Coach, per the Professional Educator Collective Bargaining Agreement, at a rate of \$4,080 for 2020/2021 school year

1st: Mrs. Schwab 2nd: Mrs. Errett Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve the employment of Mr. Corey Garry, Varsity Assistant Football Coach, per the Professional Educator Collective Bargaining Agreement, at a rate of \$4,080 for 2020/2021 school year. Motion passed unanimously, 9-0.

- D. Action on the approval on the employment of Mr. Tim Garry, Varsity Assistant Football Coach, per the Professional Educator Collective Bargaining Agreement, at a rate of \$4,080 for 2020/2021 school year

1st: Mrs. Schwab 2nd: Mrs. Errett Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve the employment of Mr. Tim Garry, Varsity Assistant Football Coach, per the Professional Educator Collective Bargaining Agreement, at a rate of \$4,080 for 2020/2021 school year. Motion passed unanimously, 9-0.

- E. Action on the approval on the employment of Mr. Jeff Sieg, Varsity Assistant Football Coach, per the Professional Educator Collective Bargaining Agreement, at a rate of \$4,080 for 2020/2021 school year
1st: Mrs. Schwab 2nd: Mrs. Errett Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve the employment of Mr. Jeff Sieg, Varsity Assistant Football Coach, per the Professional Educator Collective Bargaining Agreement, at a rate of \$4,080 for 2020/2021 school year. Motion passed unanimously, 9-0.

- F. Action on the approval of Mr. Brandon Garry as a Volunteer Varsity Football Coach
1st: Mrs. Schwab 2nd: Mrs. Errett Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve Mr. Brandon Garry as a Volunteer Varsity Football Coach. Motion passed unanimously, 9-0.

- G. Action on the approval of Mr. Lou Ryan as a Volunteer Varsity Football Coach
1st: Mrs. Schwab 2nd: Mrs. Errett Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve Mr. Lou Ryan as a Volunteer Varsity Football Coach. Motion passed unanimously, 9-0.

- H. Action on the approval of Mr. Scott Wharton as a Volunteer Varsity Football Coach
1st: Mrs. Schwab 2nd: Mrs. Errett Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve Mr. Scott Wharton as a Volunteer Varsity Football Coach. Motion passed unanimously, 9-0.

- I. Action on the approval of Mr. Larry Heirendt as a Volunteer Varsity Football Coach
1st: Mrs. Schwab 2nd: Mrs. Errett Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve Mr. Larry Heirendt as a Volunteer Varsity Football Coach. Motion passed unanimously, 9-0.

- J. Action on the approval on the employment of Mr. Michael Faletto, 7th & 8th Grade Football Coach, per the Professional Educator Collective Bargaining Agreement, at a rate of \$4,080 for 2020/2021 school year (Current 7th & 8th Grade Football Coach)
1st: Mrs. Schwab 2nd: Mrs. Errett Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve the employment of Mr. Michael Faletto, 7th & 8th Grade Football Coach, per the Professional Educator Collective Bargaining Agreement, at a rate of \$4,080 for 2020/2021 school year (Current 7th & 8th Grade Football Coach). Motion passed unanimously, 9-0.

- K. Action on the approval on the employment of Mr. Bill Dinsmore, Varsity Assistant Softball Coach, per the Professional Educator Collective Bargaining Agreement, at a rate of \$3,000 for 2019/2020 school year
1st: Mrs. Schwab 2nd: Mrs. Errett Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve the employment of Mr. Bill Dinsmore, Varsity Assistant Softball Coach, per the Professional Educator Collective Bargaining Agreement, at a rate of \$3,000 for 2019/2020 school year. Motion passed unanimously, 9-0.

- L. Action on the approval of Mr. Mike Herbst as a Volunteer Varsity Softball Coach
1st: Mrs. Schwab 2nd: Mrs. Errett Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve Mr. Mike Herbst as a Volunteer Varsity Softball Coach. Motion passed unanimously, 9-0.

- M. Action on the approval of Ms. Jessie Merckle as a Volunteer Boys & Girls Varsity Track Coach
1st: Mrs. Schwab 2nd: Mrs. Errett Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve Ms. Jessie Merckle as a Volunteer Boys & Girls Varsity Track Coach. Motion passed unanimously, 9-0.

- N. Action on the approval to change the dates of the Softball trip to Tennessee from March 11th - 14th to March 10th - 14th, 2020
1st: Mrs. Schwab 2nd: Mrs. Errett Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve to change the dates of the Softball trip to Tennessee from March 11th - 14th to March 10th - 14th, 2020. Motion passed unanimously, 9-0.

O. Action on the approval of Mr. Ron Salvini as a Volunteer Varsity Softball Coach

1st: Mrs. Schwab 2nd: Mrs. Errett Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve Mr. Ron Salvini as a Volunteer Varsity Softball Coach. Motion passed unanimously, 9-0.

XVI. Activities

A. Action on the approval of setting up a Venmo account for the Helping Hands Activity Club to be able to receive electronic donations (no cost to the District)

1st: Mrs. Errett 2nd: Mrs. Sepesy Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Sepesy that the Board approve setting up a Venmo account for the Helping Hands Activity Club to be able to receive electronic donations (no cost to the District). Motion passed unanimously, 9-0.

B. Action on the approval for the District to issue a RFP for Band Uniforms (Estimated Cost is \$45,000; will add to the 2020/2021 General Fund Budget)

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the District to issue a RFP for Band Uniforms (Estimated Cost is \$45,000; will add to the 2020/2021 General Fund Budget). Motion passed unanimously, 9-0.

XVII. Textbooks and Supplies

There were no Textbook and Supply items.

XVIII. Policy

A. Action on the approval of the revisions to Policy 004 Membership

1st: Mrs. Fiori 2nd: Mr. Ursitz Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the revisions to Policy 004 Membership. Motion passed unanimously, 9-0.

- B. Action on the approval of the revisions to Policy 201 Admission of Beginners
1st: Mrs. Fiori 2nd: Mr. Ursitz Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the revisions to Policy 201 Admission of Beginners. Motion passed unanimously, 9-0.

- C. Action on the approval of the revisions to Policy 208 Withdrawal From School
1st: Mrs. Fiori 2nd: Mr. Ursitz Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the revisions to Policy 208 Withdrawal From School. Motion passed unanimously, 9-0.

- D. Action on the approval of the revisions to Policy 209 Health
Examination/Screenings
1st: Mrs. Fiori 2nd: Mr. Ursitz Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the revisions to Policy 209 Health Examination/Screenings. Motion passed unanimously, 9-0.

- E. Action on the approval of the revisions to Policy 213 Grading of Student
Progress
1st: Mrs. Fiori 2nd: Mr. Ursitz Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the revisions to Policy 213 Grading of Student Progress. Motion passed unanimously, 9-0.

- F. Action on the approval of the revisions to Policy 707 Use of School Facilities
1st: Mrs. Fiori 2nd: Mr. Ursitz Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the revisions to Policy 707 Use of School Facilities. Motion passed unanimously, 9-0.

- G. Action on the approval of the revisions to Policy 808 Food Services
1st: Mrs. Fiori 2nd: Mr. Ursitz Motion: 8-1

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the revisions to Policy 808 Food Services. Motion passed 8-1, with Mrs. Sepesy voting No.

H. Action on the approval of the revisions to Policy 904 Public Attendance at School Events

1st: Mrs. Fiori 2nd: Mr. Ursitz Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the revisions to Policy 904 Public Attendance at School Events. Motion passed unanimously, 9-0.

XIX. Miscellaneous

- A. Acknowledge the attendance of Dr. Jill Jacoby, Superintendent, to the National Convention on Digital Convergence in Phoenix, AZ from February 2 to February 5, 2020. (All expenses are covered by National Board of Digital Convergence. An award on behalf of the District will be accepted during this Convention.)

President Miles acknowledged Dr. Jacoby's attendance to the National Convention on Digital Convergence in Phoenix, AZ from February 2 to February 5, 2020.

- B. Acknowledge the attendance of Mrs. Kristen Spellman, Elem Teacher/Modern Teacher Coach, to the 20/20 Personalized Learning Summit in San Diego, CA on behalf of the Modern Teacher Coaching Team from February 3 to February 6, 2020. (All travel and lodging expenses will be covered by 20/20 Grable Grant; any additional expenses will covered by Ready to Learn Grant)

President Miles acknowledged Mrs. Spellman's, Elem Teacher/Modern Teacher Coach, attendance to the 20/20 Personalized Learning Summit in San Diego, CA on behalf of the Modern Teacher Coaching Team from February 3 to February 6, 2020.

- C. Action on the approval of the District approved Physician List
1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the District approved Physician List. Motion passed unanimously, 9-0.

- D. Action on the approval of District Calendar for 2020-2021 School Year
1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the District Calendar for 2020-2021 School Year. Motion passed unanimously, 9-0.

XX. Public Comment

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

No Public Comments

XXI. Executive Session

This item was not held.

XXII. Adjournment

1st: Mrs. Schwab 2nd: Mrs. Errett Motion: 9-0

Mrs. Schwab made a motion, which was seconded by Mrs. Errett that the Board approve the adjournment of the Regular Meeting of January 27, 2020. Motion passed unanimously, 9-0, and the meeting adjourned at 8:41pm.



Mrs. Jeanine Miles, Board President



Mrs. Jessica Drylie, Board Secretary